Killisick
Junior School

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Charges & Remissions Policy 2026/2027

Policy review dates and summary of changes:

Date of Review	Changes made by	Summary of changes made	Date implemented
14/09/2023	Richard Jones	Updated for new academic year	08/11/2023
04/09/2024	Richard Jones	Updated for new academic year	05/09/2024
15/08/2025	Richard Jones	Updated for new academic year	01/09/2025
20/09/2026	Kristabel Beeley	Updated for new academic year	21/09/2026

General Principles

The School Governing Body is committed to the general principle of free education. In determining the charging and remissions policies which are set out in this document the Governors have been mindful of the policy statement produced by the Nottinghamshire Education Committee and have also taken account of the Committee's Entitlement Curriculum.

The Governing Body recognises the valuable contribution that a wide range of activities, including school visits, residential experiences and clubs, can make towards all aspects of pupils' education. The Governing Body would accordingly wish to promote and provide as far as possible such activities as part of a broad and balanced curriculum for the benefit of pupils of the school.

CHARGING

The Governing Body reserves the right to make a charge for the following activities which may from time to time be organised by the school.

Residential Activities held during school hours

Charges may be made for the board and lodging element of those residential activities which take place during school hours. Parents / carers will be notified in advance of any such activities which the school proposes to organise and the estimated cost. Parents / carers consent will be obtained for their children's participation in any such activities for which a charge may be made.

Any charge for a particular activity will be calculated by reference to the actual cost of providing the board and lodging for each pupil; no other costs will be covered by the charge. Any remission arrangement for such activities will be at the discretion of the Governing Body **EXCEPT** in the circumstances described below.

Activities held outside school hours

The school will endeavour to provide a range of such activities from time to time. These will sometimes include day and residential experiences, and are known generally as 'optional extras'. Charges may be made for these activities **EXCEPT** where they are provided to fulfil any requirements specified in the National Curriculum or to religious education in which case they are not regarded as optional extras as such, and charges cannot be made. (Board and lodging charges may still however be made for any residential activities subject to the remission arrangements described below).

Any charge for a particular activity will be dependent upon the type of activity and its cost and the number of participants. This charge will not exceed the actual cost of providing the activity divided equally by the number of pupils willing to participate. The cost of other pupils participating in the visit will not be included in the charge. The charge may however include an appropriate element for such things as;

- the pupil's travel costs:
- the pupil's board and lodging costs;
- materials, books, instruments and other equipment

- non -teaching staff costs;
- entrance fees to museums, castles, theatres, etc.,
- insurance costs;
- the expenses only of participating teachers engaged on a separate contract for services to provide the 'optional extra'.

Any remission arrangements for such activities will be at the discretion of the Governing Body, **EXCEPT** in the circumstances described below.

Materials and ingredients: a charge will only be made for any materials and ingredients relating to activities taking place during school hours where parents / carers have indicated in advance a wish to own the finished produce, e.g. in home economics or CDT. Alternatively parents / carers may, in these circumstances, be asked to volunteer to provide the ingredients and materials prior to the activity taking place.

REMISSIONS

Where the parents / carers of a pupil are in receipt of Universal Credit, the Governing Body will remit in full the cost of board and lodging for any residential activity the school organises for the pupil if the activity:

(i) takes place within school hours,

or

(ii) fulfils statutory duties relating to the National Curriculum or religious education, irrespective of whether the activity takes place within or outside school hours.

Any other remission arrangements for a particular activity or pupil will be entirely at the discretion of the School Governing Body. Any subsidy provided by the Governing Body will be met from the funds at its disposal.

Voluntary Contributions

Nothing in this policy statement precludes the School Governing Body from inviting parents to made voluntary contributions for the benefit of the school or in support of any school activity, whether during or outside school hours. Any contribution sought will be entirely voluntary and pupils will not be treated differently according to whether or not their parents/carers make a contribution in response to any invitation.

Breakages and Damage to School Property

The School Governing Body reserves the right to seek reparation from parents / carers where their children cause breakages or damage to school property through carelessness or malicious actions.

Review

The School Governing Body reserves the right to review and amend this policy statement from time to time, as appropriate.